

**BMRG Board Election 2010 – Nomination Form**

**To the Returning Officer**  
**Burnett Mary Regional Group for Natural Resource Management Inc**  
 193 Bourbong Street  
 PO Box 501, Bundaberg Qld 4670  
 Telephone: 07 4181 2999  
 Facsimile: 07 4154 1427  
 Email: [returningofficer@bmrq.org.au](mailto:returningofficer@bmrq.org.au)

I, Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Street/PO Box: \_\_\_\_\_

Suburb: \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**certify that I am (cross one box only)**

- a financial member of BMRG and wish to nominate as a candidate for election to the position of Director on the Board of the Burnett Mary Regional Group for NRM Inc (BMRG) for the sector of:
- not a current member of BMRG and my nomination as a candidate for election to the position of Director on the Board of the Burnett Mary Regional Group for NRM Inc (BMRG) is supported by the following two current financial members of BMRG (**from the sector indicated below**).

Nominator 1: Name \_\_\_\_\_ Signature \_\_\_\_\_  
 (Please print)

Nominator 2: Name \_\_\_\_\_ Signature \_\_\_\_\_  
 (Please print)

**(cross one box only):**

- Community Catchment
- Community Coastal Management
- Primary Industry Burnett

Supporting my nomination, I tender the following documents (cross all boxes and attach documents):

- Short document addressing selection criteria (listed in Nomination Information Kit)
- Short CV/Resume – maximum 4 pages
- Letter/s of support from sector members (encouraged but not mandatory)
- 200 word (maximum) Candidate's Statement
- Publishable photograph

Signed:..... Date:.....

**NOTE:** This nomination must reach the BMRG Returning Officer at the address above by mail or hand before close of business on **Friday 20 August 2010**. Late or incomplete nominations will be returned as ineligible for consideration.

## BMRG Board Election 2010 – Nomination Kit

BMRG has commenced its annual process to elect new Directors for the following sectors.

- Community Catchment
- Community Coastal Management
- Primary Industry Mary

### Election Process

1	<b>Close of Rolls for eligibility to vote</b>	Friday 23 July 2010
2	<b>Election announced to Members. Public call for nominations</b> Nominations called for three (3) Directors.  <b>Nomination kits available to all on request from the BMRG Returning Officer or through the BMRG website.</b>	Monday 26 July 2010
3	<b>Nominations close</b> Nominations must be made on the Official Nomination form and include a document addressing the selection criteria, a short CV, a 200 word campaign statement and a publishable photograph. The Returning Officer will ensure the application has been properly made.	Friday 20 August 2010
4	<b>Nominees announced publicly</b>  <b>Voting kits mailed to current financial BMRG relevant sector members.</b> Voting kits will include a formal ballot paper, mailing envelope for ballot paper, briefing document containing candidates response to selection criteria, CV's, campaign statements and an instruction document.	Friday 27 August 2010
5	<b>Voting closes</b> To be valid, votes must be received by the Returning Officer by close of business or have been officially postmarked prior to the close of business. Votes received after close of business or not so postmarked will be deemed invalid.	Friday 24 September 2010
6	<b>Results tallied and newly elected Directors publicly announced</b>	Monday 27 September 2010
7	<b>Formal letters of appointment, induction kits and advice regarding the first Board meeting sent to elected Directors</b>	Wednesday 29 September 2010

### **Explanatory Notes to Nomination**

Either current financial BMRG members or non-members may be nominated for Directorship.

Nominations must be made on the official Nomination Form (contained within this kit) and must contain:

- Complete details on Nomination Form
- Short document addressing selection criteria (listed below)
- Short CV (maximum 4 pages)
- 200 word (maximum) Candidate's Statement
- Publishable photograph.

This information will be forwarded to members for their consideration as part of the Election Process. Nominations not meeting these requirements will be returned as ineligible.

Nominations will be accepted in the form of email (must contain e-signature) or via fax followed by hardcopy of the Nomination Form with original signature.

Nominations must be received by the BMRG Returning Officer by close of business (COB) on the date shown on the nomination form.

### **Selection Criteria**

- Capacity to engage stakeholders
- Business & financial management and regional strategies & plans
- Corporate governance
- Personal attributes including decision making and communication/coordination skills
- Other information to support the application.

Applicants should specifically address each of the selection criteria. Selection for public nomination will be based upon these selection criteria.

Directors who have previously served on the Board will be expected to outline their achievements or contributions to the outcomes of the Group aligned with desired outcomes of natural resource management. It is acknowledge that all Directors may not have a high level of skills against all criteria. The objective of skills assessment is to attain a fully skilled Board as a whole and to identify gaps to consider in risk management and operational requirements. Nominees are encouraged to identify areas against the selection criteria where they seek to improve skills and are willing to undertake training.

### **Responsibilities of Directors**

Those nominating as Directors should make themselves aware of their potential responsibilities as Directors on the Board of an Incorporated Association. This information is contained in Section 11 of the BMRG Constitution. Term of service for Directors is 36 months. This information is contained in Section 7 of the BMRG Constitution.

### **Voting**

Voting for BMRG Directors is open to current financial BMRG members only. The membership roll is closed from announcement of the election until after voting closes.

Members vote only for their preferred candidate in their sector.

Votes will only be accepted on the official Ballot Paper which will mailed to all current financial BMRG members.

Ballot Papers must be returned to the BMRG Returning Officer by mail or hand to reach him/her by close of business on the due date as detailed in the Election Process.

\* Full details of selection criteria and position descriptions are available through the BMRG website [www.bmrg.org.au](http://www.bmrg.org.au) or from the Returning Officer. \* The current BMRG Constitution in available through the BMRG website [www.bmrg.org.au](http://www.bmrg.org.au) or from the Returning Officer.